



Offering help, information and advice

Suggested Info Pack for Students

To facilitate the advice you can give to potential students, why not gather all the information regarding student support available in your organisation (and other academic organisations and referral agencies in your area) in one single document? This can then be handed out to students and potential students.

FUNDING

What funding is available to students in your area?

- Funding sources available
 - Include ILAs, EMAs, Hardship funds, Fee waivers, Student Loans, etc
- Who can apply?
 - Eligibility criteria
- How to apply?
 - Where to obtain the forms?
 - Help with filling in forms
 - When to submit forms?
- Amount available
 - Method of payment

INTERNATIONAL STUDENTS

What support is available to international students?

- Financial support
 - Funding available
 - How to apply
 - Eligibility criteria
 - Amount available
- English Language Courses
 - What courses available?
 - What levels?
 - Local providers?
 - Costs?

- Local/national organisations supporting international students
 - What organisations?
 - Contacts?

CHILDCARE PROVISION

What support is available to parents who wish to study in your organisation?

- Assistance with financial support
 - Funding available?
 - How to apply?
 - Eligibility criteria
 - Amount available
- Assistance in finding a childminder or nursery
 - Local nurseries and childminders
 - Contacts

STUDENT ACCOMMODATION

What support is available to students seeking accommodation in your area?

- Assistance with financial support
 - Funding available?
 - How to apply?
 - Eligibility criteria
 - Amount available
- Assistance in finding appropriate accommodation
 - Local accommodation
 - Contacts

LEARNING SUPPORT

What support is available to students experiencing difficulties with course work?

- Tutor support
 - Services provided
 - How to get support?



- Library services available
 - Opening times
 - What's available
- Other support
 - Other forms of support available
 - How to get support?

STUDENTS WITH SPECIAL NEEDS

What support is available to students with special needs?

- Assistance with financial support
 - Funding available
 - How to apply
 - Eligibility criteria
 - Amount available
- Possible adjustments
 - Adjustments in terms of course material, assessments, etc
 - Support services available

CAREER GUIDANCE

What support is available to students seeking career advice?

- Career guidance discussions
 - Support from your organisation
 - Support from Careers Scotland
 - Contacts?

PERSONAL DIFFICULTIES

What support is available to students experiencing personal difficulties?

- Opportunities available
 - Counselling available
 - How to get support?
- Organisations that offer counselling in your area
 - List organisations
 - Contacts?

OTHER SUPPORT

Are there any other forms of support available to students?

- Sports clubs, student associations, etc
 - List support available
 - How to get support?